

Online fees Payment Procedure



Step 2:you will be redirected to SBI Collect site. Tick the check box and click Proceed





Step 3:Select State of Corporate/Institute as West Bengal

Select Type of Corporate/Institute as Educational Institutes and click "Go"

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Step 4: Select Name of the Institute as "ST XAVIERS SCHOOL PEDONG " and click on Submit"

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Step 5: select the categories of fee you want to pay

Example : session fee (annual payment)

- : Quarterly fees (monthly fees divided into 3 installment)
- : Bus fare (varies based on pick up point)
- : Admission fee (only for new students)

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Provide details of payment		
Select Payment Category *	Select Category 🔻	
Mandatory fields are marked The payment structure docu	l with an asterisk (*) ment if available will contain detailed instructions about the online payment process.	

Date specified(if any) should be in the format of 'ddmmyyyy'. Eg., 02082008



Steps 6: based of categories you have selected fill all the details and click on "submit"

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- Your Name
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- Your Mobile Number and etc.

In the bottom portion of the page you have to fill the following details for reprinting receipt.

- Your Name
- Your date of birth
- Your Mobile Number

In the last box you have to fill the text shown against it and press Submit

If all the details are correct press submit and proceed further. If there are any corrections to be made press cancel. You will be taken to first screen and enter the details again. When you click on 'Submit' button, you will be taken to a screen as follows, which shows you about different modes of payment and bank charges. Click on the link through which you wish to make payment and proceed further.





From above different modes of payment you can make the payment.